

# Important Dates for Faculty - Fall 2019

- Sept 26**      **Enrollment Appointment information available on Student Center pages (Enrollment Dates text box)**  
Students will be contacting their advisor(s) about scheduling an advising appointment to discuss your course selections.  
**Email sent to all Faculty with Advisor Roles regarding the Registration Process for spring 2020.**
- Mid Oct**      **Mid-term grading process for all 2201 freshman and first term transfer students.**  
Information will be emailed to all instructors that will be included in this process. Due date for entering grades will be Sunday October 20<sup>th</sup>.
- Oct 10**      **Pitt-Johnstown [Spring Term Schedule of Classes](#) available online.**
- Oct 16**      **[Summer 2020 class schedule](#) will be available on-line.**  
Note: Summer 2020 enrollment does not open until February 2020. The Summer schedule is being published to help students and advisors plan Spring schedules while knowing courses offered during Summer 2020 at Pitt-Johnstown. (Course outside of Pitt-Johnstown: [Prior permission form](#) is required.)
- Oct 22**      **Deadline to change or declare a new major.**
- Oct 25**      **Last day to Withdraw from an individual class (W on your transcript) for the Fall 2018 term.**
- Oct 25**      **Spring Term Enrollment Appointments begin**  
Enrollment help will be available every day in 279 Blackington Hall from 8:30 AM – 4:45 PM.  
If a student is repeating a course, a Course Repeat Form must be submitted.  
(Available at the Registrar’s Office in Blackington 279 or at the Registrar’s Office website).
- Nov 09**      **Open Enrollment Period Begins**  
If a student did not register for spring classes between Oct 25 and Nov 8, they can still use the self-enrollment process to schedule classes up to and including the end of add/drop on January 17, 2020.
- Nov 22**      **Last Day for complete withdrawal from all Fall classes**  
(See October 25 for last date to withdraw from an individual class.)
- Nov 24-Dec 01**      **Thanksgiving Recess for Students (no classes)**
- Dec 06**      **Spring term deadline for continuing students to register without a late registration fee**
- Dec 07-13**      **Final Examination Time**
- Dec 17**      **Fall Term grades must be “approved” by instructors by 11:59 PM**
- Jan 6, 2020**      **Spring Term 2020 Classes Begin**