

## FAQs about Tutoring

- **How many tutors can I have?**

Students are permitted to request tutoring in two classes per semester. However, students are allowed to attend as many drop-in or SI tutoring sessions as they would like.

- **How many hours of tutoring can I receive each week?**

Tutors are permitted to work up to 8 hours per day and up to 20 hours per week, so availability will depend on your tutor's schedule. Most tutees only request 1-2 hours of tutoring per week.

- **What does tutoring cost?**

Tutoring is FREE for all UPJ students!

- **How long does it take to get a tutor?**

While there is no guarantee that you will be matched with a tutor, every effort is made to find a tutee a match within 48 hours if a tutor is available. Some upper-level courses don't have enough students available for tutoring, so many of those requests go unfulfilled.

**Don't wait until you are failing a class to ask for help – request a tutor before you fall behind!**

<https://www.johnstown.pitt.edu/academics/academic-success-center-asc>



## ASC Staff

Kim Douglas

Director of Operations

(814) 269-7122 kid19@pitt.edu

Angelica Shoemaker

FYSP/GOALS Coordinator

(814) 269-1987 ans987@pitt.edu

Rachel Thomas-Kimmel

Tutoring Coordinator

(814) 269-2059 rbt13@pitt.edu

[upjasc@pitt.edu](mailto:upjasc@pitt.edu)

# Tutoring Services



**One-on-One**

**Drop-In**

**Supplemental Instruction**

**Small Group**

**Academic Success Center**  
at  
University of Pittsburgh Johnstown

Owen Library G-16  
(814) 269-7998

[TutorUPJ@pitt.edu](mailto:TutorUPJ@pitt.edu)

# Tutoring Services through the UPJ Academic Success Center

## Peer Tutoring

This is the traditional style of tutoring in which a student in need (tutee) is matched with a trained peer who has been hired as a tutor through the ASC.

Students are allowed to request tutoring in two courses/semester.

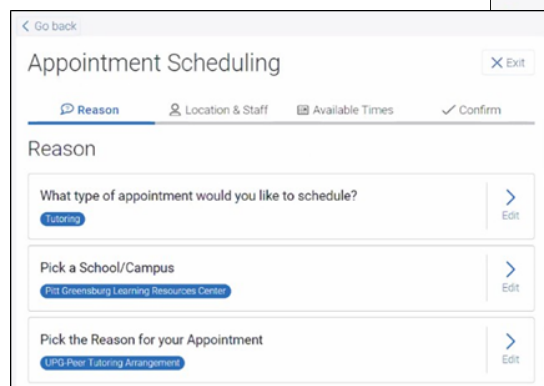
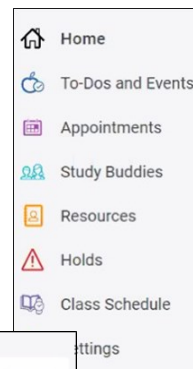
Students may also be placed into **Small Group Tutoring**, in which one tutor works with a group of 2 to 5 students who need help in the same class.

## Peer Tutoring Information

- All tutoring must be scheduled **by the student** using Pathways (Navigate) from Pitt Mobile or My.Pitt.
- On Pathways, look for tutoring for the class in which you are enrolled. Find an available tutor. Look at your schedules to find a time you are both available. Select your time and book the session.
- If no tutor is found, please contact **tutorupj@pitt.edu** or **rbt13@pitt.edu**
- Monitor your email: you will receive a confirmation email with the time you have selected and information about a meeting place or other appointment details.
- Show up on time! Students are allowed three no-shows before they are removed from tutoring services.

## Scheduling on Pathways

1. Once you've logged in, find the "Explore" menu.
2. Click on the purple "Appointments"
3. Click the blue "Schedule an Appointment" bar



4. On the next screen, answer the questions:  
*What type of appointment?*  
Choose "Tutoring"  
*Pick a Campus* "Johnstown"  
*Select a reason*
5. Select a time and tutor for your tutoring appointment. Typically, tutoring sessions are scheduled for an hour, even if you don't need the full time.
6. Confirm the appointment by clicking the blue "Confirm Appointment" bar.
7. Watch your email for further communication from your tutor.

## Drop-In Tutoring

Drop-in tutoring allows students to attend different tutoring sessions as they need help throughout the semester.

Drop-in tutoring is typically offered in the following subjects, as tutors are available:

- ◆ English/Composition
- ◆ Physics
- ◆ Biology
- ◆ Chemistry
- ◆ Public Speaking



Math tutoring is offered through the Math Achievement Center (MAC) in 221 Krebs.

## Supplemental Instruction (SI)

Certain courses at UPJ have an optional SI component. SI is meant to give students the opportunity for help in classes that have been more difficult for past students or require additional out of class work.

An SI is a previous student who has been selected by the instructor to hold a weekly review session to reiterate course concepts.

Schedules for both Drop-In Tutoring and Supplemental Instruction are available in the ASC and on the tutoring website usually following week 2 of the term.