

Guide to Schedule of Classes

Schedule

Summer Term (15W):
May 7 - August 5, 2025

Summer Term (12W):
May 14 - August 5, 2025

1st 6W session (6w1):
May 14 - June 24, 2025

1st 3W mini session (6w1):
May 14 - June 3, 2025

2nd 6W session (6w2):
June 25 - August 5, 2025

2nd 3W mini session (6w2):
June 25 - July 15 2025

**IT'S
POSSIBLE
AT PITT.**



University of
Pittsburgh®
Johnstown

**Summer
2025**

IMPORTANT SUMMER TERM 2025 (2257) REGISTRATION INFORMATION

Summer Enrollment is First-Come/First-Serve
Enrollment Begins Monday, February 17, 2025

ADVISING INFORMATION

All students will be required to meet with their academic advisor prior to enrolling for their Summer Term classes. You can find the name of your academic advisor on your Student Center page.

An Advising Hold has been assigned to all current students that will stop you from scheduling for spring classes until you meet with your academic advisor. IMPORTANT - Schedule an advising appointment several days before your enrollment appointment opens to discuss your spring class selections.

SCHEDULE OF CLASSES AND ENROLLMENT WORKSHEET

The Summer Term Schedule of Classes and an enrollment worksheet will be available in PDF format beginning October 10 at <https://www.upj.pitt.edu/academics/office-registrar>. This schedule is updated frequently to reflect any changes.

GENERAL QUESTIONS ABOUT ADVISING AND SELF-ENROLLMENT

Please direct any questions to upjreg@pitt.edu

BEFORE YOUR ADVISING APPOINTMENT

- ☒ View/Print the Summer Term Schedule of Classes (available at: <https://www.upj.pitt.edu/academics/office-registrar>)
- ☒ Print an enrollment worksheet (available at: <https://www.upj.pitt.edu/academics/office-registrar>)
- ☒ Review major and general education requirements – This information is available in your division office, the Office of Advanced Education, on the Academic Success Center webpage, and for most majors by accessing your Degree Progress report available through the self-service menu in the student (my.pitt.edu) system.
- ☒ List your course selections on the enrollment worksheet
- ☒ Pay close attention to courses that have restrictions, pre and/or co-requisites and those that require instructor or department permission.
- ☒ Make a list of any questions you may have for your advisor about your course selections.

AFTER YOUR ADVISING APPOINTMENT

- ☒ Contact the Registrar's Office (PRIOR TO YOUR ENROLLMENT APPOINTMENT) if any of your course selections required an override signature on your enrollment worksheet. The Registrar's Office staff will provide you with an enrollment worksheet to be signed by instructor granting you permission you to enroll in the course requiring the override.
- ☒ Check course availability using the Class Search option available through the Self-Service menu on the student system (my.pitt.edu).
- ☒ Check that you do not have any holds that will stop you from enrolling for spring classes. If you have any holds on your account, take care of the holds before your enrollment appointment date. Many holds prevent you from registering for classes. If you have a financial hold, please visit the Business Office, 125 Blackington Hall, to address this type of hold.
- ☒ Submit your summer term course selections on-line when open enrollment begins on Feb. 17. (Summer enrollment is first-come/first-serve).

Visiting Students will need to complete the Visiting Student packet of information found at pitt.johnstown.pitt.edu/registrar.

Types of Classes offered for Summer 2025

WebBased

Web courses feature web-based instruction and interaction. **Students interact with their instructors and other students through the class web site.** Students are required to participate in online discussions and activities. Students complete the course requirements within one term and move through the course materials as a cohort.

Hybrid

Hybrid courses combine **web-based interaction and face-to-face instructions.** Students are required to attend scheduled workshops and participate in online discussions and activities. Students complete the course requirements within one term and move through the course materials as a cohort.

In Person

In person courses will be courses that are offered **in a classroom with face-to-face instruction.** Students are required to attend and participate in the courses at the designated day/time.

Contact Instructor for Additional Information about Class Instruction Methods.

Updated 10/8/24

Pitt – Johnstown Enrollment Worksheet

STUDENT NAME (Last, First)	STUDENT ID						MAJOR	TERM	YEAR
								SUMMER	2025

	CRN (5 digits)	SUBJECT	CATALOG NBR	CREDITS	DAYS	TIME	INSTRUCTOR'S SIGNATURE for Override	REASON FOR OVERRIDE (See Below)
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								

ALTERNATIVE COURSES:

<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								

Days, Times, and Locations are subject to change; please check your schedule online at <https://my.pitt.edu>

STUDENT SIGNATURE	DATE	TOTAL CREDIT	Reasons for Override Signature <small>(Must accompany all Override Signatures)</small>
			Closed Class Program Waiver Time Conflict Instructor Consent Pre and/or Co Requisite
I, the student, by signing this form, agree and promise to pay the University all tuitions and fees resulting from this registration. I have reviewed my schedule and verified its accuracy; I understand that I am to register for only advisor-approved courses. I also understand that I am ultimately responsible for my course selections and their relevance to my program of study.			

Quantitative Reasoning Courses Summer 2025

Note: Courses may have Pre-Requisites or seats restricted to particular majors

Class Number	Subject Description	Catalog Number	Class Title	Instructor Name
16958	CS	0015	INTRO TO COMPUTER PROGRAMMING	Dubas, Saeed Muhammad
17078	EDPSY	1121	EDUC ASSESS FOR INCLSN CLSSR	No Instructor Assigned
19027	MATH	0002	COLLEGE ALGEBRA	No Instructor Assigned
19028	MATH	0004	PRE-CALCULUS, FUNCTIONS & TRIG	No Instructor Assigned
17968	MATH	0121	BUSINESS CALCULUS	No Instructor Assigned
13196	MATH	0221	ANALYTIC GEOMETRY & CALCULUS 1	No Instructor Assigned
19019	NUR	0088	INTRO TO BASIC STATISTICS FOR EBP	Bonachea, Luis

Updated 10/08/2024

Worlds of Knowledge Courses

Aesthetic & Creative Expression Courses

COMMUNICATION		CRN
COMMRC 1133	Integrated Marketing Communication	16162
ENGLISH LITERATURE		CRN
ENGLIT 0530	Film Analysis	19036

Global History & Culture Courses

ECONOMICS		CRN
ECON 0115	Intro to Macroeconomic Theory	18694
ENGLISH LITERATURE		CRN
ENGLIT 0351	Gender Studies	17448
ENGINEERING		CRN
ENGR 1103	Engineering Economics	19042
GEOGRAPHY		CRN
GEOG 0610	Urban Development	16166
GEOG 0810	Earth and People	16167
Political Science		CRN
PS 0501	World Politics	19021
SPANISH		CRN
SPAN 0102	Elementary Spanish 2	17844

Societies & Civics Courses

COMMUNICATION		CRN
COMMRC 0030	Introduction to Communication	17845
FOUNDATIONS OF EDUCATION		CRN
FDSER 1171	Educational Law, Policy and Ethical Leadership	17843
HISTORY		CRN
HIST 0610	United States to 1877	18542
CRIMINAL JUSTICE		CRN
CRIM 0715	Introduction to Criminal Justice	19020
POLITICAL SCIENCE		CRN
PS 0206	American Political Process	17847
SOCIOLOGY		CRN
SOC 0070	Social Problems	17077

Science & Nature Courses

BIOLOGY		CRN
BIOL 0120	General Biology 2	18536
BIOL 0970	Anatomy and Physiology 2	14596
BIOL 0980	Medical Microbiology	14236
CHEMISTRY		CRN
CHEM 0112	General Chemistry 2	14597
CHEM 0151	General Chemistry 2 for Engineers	16163
CHEM 0151	General Chemistry 2 for Engineers (LAB)	16164
COMPUTER SCIENCE		CRN
CS 0015	Intro to Computer Program	16958
MATHEMATICS		CRN
MATH 0002	College Algebra	19027
MATH 0004	Pre-Calculus, Functions & Trigonometry	19028
MATH 0121	Business Calculus	17968
MATH 0221	Analytic Geometry & Calculus 1	13196
MATH 0231	Analytic Geometry & Calculus 2	19029
MATH 0241	Analytic Geometry & Calculus 3	19026
PHYSICS		CRN
PHYS 0150	Physics 1	14804
PHYS 0152	Physics 2	14810
PSYCHOLOGY		CRN
PSY 0200	Intro to Psychology	17846

Summer 2025		
Courses with Course Related Fees		
BIOL	0971	Anatomy and Physiology Lab 2
BIOL	0981	Medical Microbiology Laboratory
CHEM	0114	General Chemistry Laboratory 2
CHEM	0151	General Chemistry 2 Engineers
CHEM	0234	Organic Chemistry Laboratory 2
CHEM	0238	Organic Chem Lab Engineers
MATH	0001	Algebra 1
PEDC	0018	Directed Study
SURTEC	1060	OR Techniques 3

Academic Policies and Procedures

Course Repetitions

Required courses in a student's major must be repeated if the grade of F is received. If the grade of D is earned in a sequence course such as mathematics or language and the student intends to continue in that discipline, the course should be repeated. Other courses in which a C-/D/F is earned may be repeated at the discretion of the student in consultation with his/her advisor. Course repetitions are subject to the following limitations:

1. No sequence course completed with a grade of C-/D/F may be repeated for credit after a higher-numbered course in that sequence has been passed with a C or higher grade.
2. Courses for which a C-/D/F has been earned cannot be repeated using the S/U grade option.
3. The grade earned by repeating a course replaces the grade originally earned. The originally earned grade will not be counted in the computation of the GPA; it does not increase the number of credits unless an F grade is replaced by a passing grade.
4. No course may be repeated at any institution other than the University of Pittsburgh or its regional campuses.
5. Except as noted in the course descriptions, a particular course may be taken for credit only once.
6. No course passed with a grade of C or higher may be repeated.
7. A student may not take any course more than three times.

Physical Education

A student may take no more than 2 credits of physical education per term, for a career total of 8 credits. Only the first 4 credits of physical education are considered as arts and sciences credits.

Termination of Registration/Resignation (Dropping all Classes)

Students may resign any time after the end of the add/drop period but no later than the close of business on the sixth calendar day of the term or the 30th calendar day of the session by notifying the Vice President for Academic Affairs of their intention to terminate their registration for all classes by mail, phone, or in person. Registration and term tuition charges will be adjusted in accordance with the official University Title IV Refund Policy. Students must do this even if they are only registered for one course or credit. If they have housing and/or food service charges, they must notify the appropriate offices immediately.

After the 60th calendar day of the term or the 30th calendar day of the session, students can only terminate their registration by withdrawing through the Office of the Vice President for Academic Affairs.

Students who wish to drop all of their courses before the official end of add/drop period should do so by contacting the Office of the Registrar, 279 Blackington Hall. If students drop all of their courses, they will not be liable for their term tuition and fees, and their registration will become void.

If students resign after the last day of the add/drop period, they are liable for a percentage of their charges and will be issued R grades, denoting resignation on transcripts. R grades do not count toward a degree, grade point average, or academic progress for the purposes of financial aid eligibility.

Failing to attend the classes for which a student is registered or failing to notify the appropriate academic and administrative offices of nonattendance is not considered an official resignation. Students who fail to follow proper procedures for termination of their registration are responsible for all tuition and fees assessed for the term or session.

The effective date of resignation is determined by: (1) the date of in-person contact with the Office of the Registrar; (2) the date of the postmark on the letter of intent to resign (or the date of receipt if no postmark exists); (3) the date of notification by telephone; and (4) the date of last attendance.

R grades are assigned for all courses for which registration is terminated after the add/drop period but prior to the resignation deadline for the term or session.

W grades are assigned for all courses for which registration is terminated after the 60th calendar day of the term or the 30th calendar day of the summer session.

Pitt-Johnstown Summer Dates & Deadlines 2025 (225-7)

	6-week 1 6W1 5/14 - 6/21/25	6-week 2 6W2 6/25 - 8/5/25	12-week 12W 5/14 - 8/5/25	15-week ST 5/7 - 8/5/25
Enrollment Begins	2/17/2025	2/17/2025	2/17/2025	2/17/2025
Enrollment Ends/ Classes Begin	5/14/2025	6/25/2025	5/14/2025	5/7/2025
Add/Drop Ends Last day to resign with 100% refund (No entry on transcript)	5/16/2025	6/27/2025	5/21/2025	5/20/2025
Deadline to submit Monitored Withdrawal Forms to RO (for 1 but not all classes) "W" grades assigned (NO REFUND)	6/10/2025	7/22/2025	7/8/2025	7/8/2025
Grade Rosters available on-line for faculty	6/18/2025	7/20/2025	7/20/2025	7/20/2025
Classes End	6/24/2025	8/5/2025	8/5/2025	8/5/2025
Grades must be in approved status by 5:00 PM	6/27/2025	8/8/2025	8/8/2025	8/8/2025
Grades available on-line	6/28/2025	8/9/2025	8/9/2025	8/9/2025