

**President's Staff Award  
EXCELLENCE IN SERVICE TO THE COMMUNITY**

**2019 Nomination Form**

The President's Award for Staff Excellence in Service to the Community recognizes staff members who have demonstrated:

1. a commitment to the local community or professional organizations beyond their job responsibilities,
2. a record of voluntary service to the community or professional organizations.

The nomination packet should include this form. It is also recommended that you include the following additional information (you may type this information on a separate sheet. If submitting a separate sheet please be sure to sign it):

- A list of community activities with which the nominee is involved.
- A list of professional organization with which the nominee is actively involved.
- Reference to any special community projects or committees on which the candidate has served in a leadership capacity.
- Any additional information that would support the candidate's nomination, including special recognitions or honors that he/she has received from the community.

Nominee's Name \_\_\_\_\_

Department \_\_\_\_\_

I nominate this person because (typed or printed\*)

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\*Please use additional sheets if necessary.

**Additional Information:** (any information that would assist the committee members in their review of the candidate)

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**References:**

Please provide us with the names, addresses, telephone numbers, and e-mail addresses of up to 3 individuals who would be able to (and have agreed to) provide additional information in support of the candidate's nomination. At least two of these references should be community or professional organizations. Up to one reference can be a Pitt-Johnstown faculty, staff, student or alumnus.

<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>E-mail</b>

Name \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_

**Send all Nomination forms to:  
Ms. Susan Palov  
252 Blackington Hall  
by  
Monday, December 1, 2019**