

**President's Staff Award
EXCELLENCE IN SERVICE TO PITT-JOHNSTOWN**

2019 Nomination Form

The President's Award for Staff Excellence in Service to Pitt-Johnstown recognizes staff members who have demonstrated:

1. a commitment to the University above and beyond their job responsibilities,
and
2. a record of voluntary service to the Pitt-Johnstown community.

The nomination packet should include this form. It is also recommended that you include the following additional information (you may type this information on a separate sheet. If submitting a separate sheet please be sure to sign it):

- A list of services that the candidate has provided to Pitt-Johnstown that have been above and beyond his/her job responsibilities.
- Reference to any special projects or committees on which the candidate has served in a leadership capacity.
- Any additional information that would support the candidate's nomination, including special recognitions or honors that he/she has received.

Nominee's Name _____

Department _____

I nominate this person because (typed or printed*)

*Please use additional sheets if necessary.

Additional Information: (any information that would assist the committee members in their review of the candidate)

References:

Please provide us with the names, addresses, telephone numbers, and e-mail addresses of up to 3 individuals who would be able to (and have agreed to) provide additional information in support of the candidate's nomination. These individuals can include faculty, staff, student or alumnus.

Name	Address	Phone	E-mail

Name _____ Phone _____

Signature _____

**Send all Nomination forms to:
Susan Palov
252 Blackington Hall**

By Monday, December 1, 2019