Instructions for Uploading COVID-19 Vaccine Status

1. Browse to http://CampusServices.upj.pitt.edu. Log in with your University credentials and look for COVID-19 Vaccine Status

2. Click “Go” (next to “Update my vaccine status”). This action will take you to the following screen:

3. Your name and email address will populate automatically. Put in a phone number (preferably your cell number) and select the Vaccine Status that applies to you currently. Note – if your status changes, your information can be changed in this system.
4. If you choose “Fully Vaccinated” or “Partially Vaccinated,” you will be taken to the following screen:

![Image of the screen for uploading a COVID-19 Vaccine Card]

5. Upload a photo of your COVID-19 Vaccine Card. Note – *this can be done very easily right from your phone.*

6. Below is the confirmation screen that shows your information has been successfully received. “Fully Vaccinated” and “Partially Vaccinated” students will land here after you upload your photo. “Not Vaccinated” and “No Response” students will land here right after you have indicated your vaccination status.

![Image of the confirmation screen]