

WEDDING CEREMONY RESERVATION FORM

J. Irving Whalley Memorial Chapel

The chapel rental includes a trained staff member to help with your needs, along with
2 hours for rehearsal and 5 hours the day of the ceremony.

Please indicate times of the rehearsal and ceremony and times the chapel is needed to be opened and closed.

Payment of \$800.00 must accompany this form.

(Make check payable to: University of Pittsburgh at Johnstown) .

Ceremony

Day of Week _____ Month _____ Date _____ Year _____

Rehearsal Time: _____ (2 hour maximum)

**Rehearsal/decorating may begin Friday at 5:00 p.m. or later*

Ceremony Start Time: _____ Building Access Times—Start: _____ End: _____ (5 hour maximum)

Catholic Ceremony: yes or no
(please circle one)

Bride/Groom: _____ Cell Phone: _____
Last First M.I.

Home Address: _____

Email Address: _____

Bride/Groom: _____ Cell Phone: _____
Last First M.I.

Home Address _____

Email Address: _____

University Affiliation – Please Check all that Apply

Pitt-Johnstown Graduate Current Student Graduate of other Pitt Campus

Pitt Employee Child/Grandchild of Pitt Graduate Child/Grandchild of Pitt Employee

***Please provide the name, relationship, and year of graduation of your University affiliate.**

By signing, the couple acknowledges that they have read the J. Irving Whalley Memorial Chapel Planning Guide, understand all the information, and agree to comply with the policies and guidelines.

Signature: _____ Date: _____